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**REFUGEE ADVICE AND CASEWORK SERVICE (AUSTRALIA) INC**

**ELEVENTH ANNUAL REPORT  
2000-2001**

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## CONTENTS

1.	Chairperson's Foreword.....	3
2.	Organisational overview .....	4
3.	Aims of RACS (Aust) Inc .....	6
4.	Details of the service.....	6
5.	Service's structure.....	7
6.	Funding .....	8
7.	Volunteers .....	9
8.	Clients and casework.....	10
9.	Treasurer's report.....	14
10.	Chairperson's Declaration in respect of Fundraising Appeals .....	15
11.	Statement of the Members of the Management Committee .....	15
12.	Financial Statement 2000-2001.....	16

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## 1. Chairperson's foreword

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The Refugee Advice and Casework Service (Aust) Inc ('RACS') is Australia's oldest, leading community legal centre specializing in the provision of immigration law assistance to asylum seekers seeking to be recognized as refugees under the United Nations Convention Relating to the Status of Refugees.

RACS is a non-profit organization, relying primarily on funding from the Australian Government, donations from the community, an invaluable volunteer network and a Management Committee, the members of which have donated a considerable amount of their personal time. It is staffed by a team of lawyers (who are also registered migration agents) dedicated to the protection of refugees. The lawyers provide legal advice and assist asylum seekers (in immigration detention centres across Australia or in the community in general) in their application to be recognized as Convention refugees, so that they can be afforded the protection from Australia that they so desperately require.

Refugee status determination is a complicated legal process, requiring expert legal advice and assistance, such as that provided by RACS. The work of RACS is of the highest standard. It has to be. Any less might result in a Convention refugee failing to be recognized and granted Australia's protection, which would result in that refugee being removed from Australia to face persecution.

The legal service that RACS provides to asylum seekers is but a part, albeit a critical part, of the assistance that asylum seekers require. Other necessary forms of assistance are also provided to asylum seekers by non-governmental organizations, community and religious organizations, government bodies and individuals; for example, support groups, torture and trauma counselling, spiritual help, food, education and shelter. Australia's protection of refugees must therefore be a joint and generous communal effort, based on compassion and our common humanity.

I would like to thank the staff of RACS, volunteers, the Management Committee, funders of RACS and all other persons who have made it possible for RACS to provide such an outstanding legal service for the most vulnerable of people. Ultimately, the refugees that we, as a community, protect will enrich Australians and Australia.

**Nigel Dobbie**

**Chairperson**



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## 2. Organisational overview

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RACS was originally set up as a Victorian-based entity in May 1988 to provide a legal service to meet the specific needs of asylum seekers. Organisations involved in this establishment include the Refugee Council of Australia, Amnesty International, The Ecumenical Migration Service, International Social Services and the Jesuit Refugee Service. On 1 July 1997, RACS (Victoria) as it was then known, changed its name to RACS (Australia) in order to set up a national entity with offices in Melbourne and Sydney. This was primarily a response to the closure of the RACS (NSW) office in December 1996, due to funding difficulties.

RACS (Aust) (hereinafter referred to as RACS) is now based in New South Wales. This was a consequence of RACS continuing to operate out of its Sydney office, while the Melbourne office merged with the Victorian Immigration Advice and Rights Centre to become the Refugee and Immigration Legal Centre (RILC).

RACS has continued to provide a comprehensive, thorough specialist refugee advice service throughout these changes. This unique and vital service continues to work closely with a broad network of legal and inter-agency support services, including client-based services of many other organisations such as the Red Cross, Amnesty International, the Asylum Seekers Centre, the Service for the Treatment and Rehabilitation of Torture and Trauma Survivors (STARTTS), the National Council of Churches and the Refugee Council of Australia. RACS's involvement with these organisations - which are similarly committed to assisting asylum seekers - is critical to its information sharing and support base.

In its activities and concerns, RACS embraces the international, national and local levels.

### International

RACS derives its mandate from the United Nations Convention (1951) and Protocol (1967) Relating to the Status of Refugees. Through our links with the Australian Office of the UNHCR, our attendance and participation at a wide range of conferences and seminars, and our subscription to a variety of international legal journals, RACS aims not only to keep abreast of current thinking in international refugee law, but to contribute to the development of the refugee area wherever possible. This occurs through the exchange of views, experience, information and support throughout the world. The possibilities and practice in this regard have been greatly enhanced by use of the internet in recent times.

### National Level

RACS continues to play a significant role in the development of national policy on refugee law and procedure through its participation in a broad range of activities. This includes participation and advocacy at the Department of Immigration and Multicultural Affairs (DIMA) and Refugee Review Tribunal (RRT) liaison meetings. In addition, we have also made written and oral submissions to the Joint Standing Committee on Foreign Affairs,

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Defence and Trade (Foreign Affairs Sub-Committee) and the Senate Legal and Constitutional References Committee, as well as providing regular submissions to the DIMA. These submissions have been made on issues which are directly relevant to the protection and promotion of rights of asylum seekers under Australian law; issues which RACS is uniquely placed to comment on given its direct experience on a day-to-day basis with issues confronting asylum seekers throughout the determination process and beyond.

### **Local Level**

While the focus of RACS's work has continued to be at the local level, with the direct provision of casework advice and assistance to asylum seekers both in the community and to those held in immigration detention at Villawood, we also perform a considerable casework role throughout Australia. This includes the provision of advice and assistance to asylum seekers held in detention in remote areas such as Port Hedland, Derby/Curtin and Woomera.

RACS's staff also provide community education and training sessions to lawyers, migration agents, community workers, students and the general public in a wide variety of fora.

The limited nature of Legal Aid funding for asylum seeker assistance has continued to place greater demands on RACS. It has also served to underscore the absolutely critical and unique nature of a service such as RACS. While there still exist a small number of private and community organisations which provide legal assistance to asylum seekers in New South Wales, RACS remains the only specialist legal community organisation providing full assistance to protection visa applicants. The fact that all of the assistance provided by RACS is not for profit and free is also fundamental, given that the vast majority of our clients lack the financial means to privately fund the assistance required to fully and properly pursue their rights.

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### 3. Aims of RACS

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- To provide a free, expert legal service for individuals seeking asylum in Australia.
- To provide referral for counseling and assistance on related welfare issues such as accommodation, social security, employment, psychological support, language training and education.
- To provide a high standard of community education about refugee law, policy and procedure.
- To provide training sessions, workshops and seminars on refugee law, policy and procedure to legal and welfare agencies and individuals involved in advising and assisting refugees.
- To establish a resource base of current information and documentation necessary to support claims, for use by RACS, community organisations and lawyers assisting refugee claimants.
- To participate in the development of refugee policy in Australia as it relates to the rights of those seeking asylum in this country.

At a broader level, RACS aims to promote asylum seeker issues by raising public awareness of asylum seekers and promoting and assisting asylum seekers in a refugee determination process which both protects and promotes the rights of asylum seekers in the context of Australia's international obligations.

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### 4. Details of the service

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The RACS office is based in Sydney. It operates a full-time casework service from Monday to Friday between the hours of 9.00am and 5.00pm.

The service also runs an evening advice service by appointment each Monday from 5.30pm to 8.30pm. This service is run by staff and volunteers.

RACS also provides telephone advice during business hours when possible.

Our contact details are as follows:

Address: Suite 8C  
46-56 Kippax Street  
Surry Hills NSW 2010

Tel: 9211 4001

Fax: 9281 8078

Email: [admin@racs.org.au](mailto:admin@racs.org.au)

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## 5. Service's structure

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### The management committee

The Constitution and Rules of RACS provide that organisations and individuals may nominate representatives and individuals to the Committee of Management.

The following individuals were office-holders during 2000-2001:

Chairperson                      Melissa Phillips (until April 2000)

*Refugee Council of Australia*

Nigel Dobbie

*Parish Patience Solicitors*

Vice-Chairperson                James Dagnall (until June 2001)

*Legal Aid Commission*

Sylvia Winton

*Asylum Seekers Centre*

Treasurer                         Sylvia Winton

*Asylum Seekers Centre*

Committee  
Members:

Margaret Piper

*Refugee Council of Australia*

Lachlan Murdoch

*STARTTS*

Alistair Gee

*Amnesty International*

Susan Harris (until January 2001)

*National Council of Churches*

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## The Public Officer

The Constitution and Rules of RACS provide for a public officer. The public officer is responsible for keeping proper records.

## Staff

RACS was Co-ordinated by David Manne until December 2000. Alec Alexandrou was Acting Co-ordinator until March 2001. Pamela Geissler was Co-ordinator until the end of September 2001. Melissa McAdam is currently Acting Co-ordinator until a new Co-ordinator is recruited.

Caseworkers at RACS included Sonia Di Mezza who departed in August 2000, Heather Gillies who departed in December 2000, Angela Cranston who departed in June 2001, Alison Ryan, Melissa McAdam, Graham Jones, and Nathan Dalton.

Several administrative and research assistants have been employed by RACS including Mia Lauze, Brian Kelleher, Adrienne Sach, Jackie Ashton, Mary Dess, and Rachel Manning. Rachel Manning is currently the administrative and research assistant.

Paul Glackin, Alec Alexandrou, and Susannah McNeill also generously stepped in as a locum caseworkers during the year on a number of occasions.

Max Morgan has continued to give to RACS his considerable time, knowledge and experience in order to ensure that our finances and financial records are properly maintained. His commitment to the organisation has also been demonstrated in many other ways. He has generously donated many extra hours to the organisation.

RACS was also able to call on the help of several of our volunteers to provide their services to RACS on a temporary basis for the Port Hedland and Woomera Taskforces during the year. They made an essential contribution to the organisation.

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## 6. Funding

Throughout the year, the funding position of RACS has been stable and secure. RACS has secured a further two year IAAAS contract with the Commonwealth for 2001 - 2003. Under this contract, RACS receives funding for performance of the following work:

- The provision of full application assistance for asylum seekers held in immigration *detention* in Sydney (Villawood), Port Hedland, Derby/Curtin and Woomera, at both the primary and RRT stages.
- The provision of full application assistance for disadvantaged asylum seekers in the *community* in New South Wales, at both the primary and RRT stages.
- Immigration advice for disadvantaged asylum seekers in the community in New South Wales, including immigration advice face-to-face, by telephone and by way of referral to government agencies, other registered migration agents (where the client is not eligible for full application assistance under the IAAAS contract) and community



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organisations. This also includes conducting information sessions for community groups.

## **7. Volunteers**

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RACS volunteers continued to play an invaluable role in the organisation. Our volunteers contributed countless hours of their spare time to providing essential assistance to asylum seekers in the community, as well as providing back up support for staff.

The following persons volunteered for RACS during 2000-2001:

Susannah McNeill  
Paul Glackin  
Brian Kelleher  
Chris Joyce  
Katerina Tordon  
Alec Alexandrou  
Michelle Stein-Evers Frankl  
Jackie Ashton  
Helen Styles  
Lilliana Prosenik  
Joanne Kinslor  
Bassina Farenblum  
Amalia Manganielle  
Mehdi Kiani  
Pirooz Jafari  
Maria Plytarias  
Katherine Johnson  
Catherine Chang

## 8. Clients and casework

The majority of RACS time was spent on casework. During the year, we provided advice and assistance to hundreds of clients as part of our evening and telephone advice service. We also took on 222 new files, comprising 177 asylum seekers in detention and 45 in the community.

Of particular note in this regard, RACS was successful in being chosen by the DIMA to perform work on 4 Taskforces during the year. These Taskforces were referred to us under the IAAAS contract.

This work was undertaken by RACS on very short notice, and involved considerable logistical and legal challenges, operating under tight deadlines.

The staff at RACS have continued to derive profound satisfaction and pleasure from dealing with so many remarkable clients. At the end of the day, it is the clients that give meaning and purpose to our work. These clients come from all corners of the globe, and from a wonderfully rich range of backgrounds and circumstances. In many cases, they have also fled from situations of unspeakable human rights abuse. They continue to show enormous courage, dignity and fortitude in a world where cruelty, injustice and inhumanity continue to loom large in theirs and so many other people's lives.

We are immensely proud and privileged to have had the opportunity to assist these people and to play some role in their lives and futures.

**Table 1: New Clients 2000/2001 Community**

COUNTRY	TOTAL
Algeria	1
Armenia	1
Bolivia	1
Burma	1
Burundi	1
Chile	1
Columbia	4
Congo	1
East Timor	4
Ethiopia	1
Guinea Bissau	1
Iran	1
Iraq	3
Jordan	1
Korea	1
Lebanon	1
Palestine	3
Peru	1
Sierra Leone	5

Somalia	2
Sri Lanka	2
Syria	1
Tunisia	1
Turkey	4
Yugoslavia	1

44

**Table 2: New Client 2000/2001 Detention**

COUNTRY	TOTAL
Afghanistan	91
Algeria	1
Albania	1
Bangladesh	1
Bulgaria	1
Columbia	1
Ghana	1
India	1
Indonesia	1
Iran	13
Iraq	19
Moldovia	1
Nepal	1
Nigeria	4
Pakistan	2
Palestine	1
Philippines	1
PRC	1
Romania	1
Sri Lanka	30
Turkey	2
Vietnam	2

177

**Table 3: Results Summary 2000/2001  
Community**

COUNTRY	PRIMARY		REVIEW		UNRESOLVED
	Yes	No	Yes	No	
Algeria			1		
Armenia				1	
Bolivia					1
Burma					1
Burundi			1		
Chile					1
Columbia	1				3
Congo			1		
East Timor					4
Ethiopia					1
Guinea Bissau	1				
Iran					1
Iraq				1	2
Jordan					1
Korea					1
Palestine					3
Lebanon					1
Peru					1
Sierra Leone		2	1	1	1
Somalia	1		1		
Sri Lanka					2
Syria					1
Tunisia					1
Turkey	2				2
Vietnam					
Yugoslavia					1
<b>TOTAL</b>	<b>5</b>	<b>2</b>	<b>5</b>	<b>3</b>	<b>29</b>

Table 4: Results Summary 2000/2001

## Detention

COUNTRY	PRIMARY		REVIEW		UNRESOLVED
	Yes	No	Yes	No	
Afghanistan	53		23	2	13
Algeria			1		
Albania				1	
Bangladesh				1	
Bulgaria			1		
Columbia				1	
Ghana					1
India				1	
Indonesia				1	
Iran	1				12
Iraq	17		1		1
Moldavia					1
Nepal				1	
Nigeria				3	1
Palestine					1
PRC					1
Pakistan	2				
Philippines					1
Romania				1	
Sri Lanka	18			9	3
Turkey	2				
Vietnam					2
<b>TOTAL</b>	<b>93</b>		<b>26</b>	<b>21</b>	<b>37</b>

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## **9. Treasurer's report**

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The Balance Sheet and Statement of Income and Expenditure as at 30/6/2001 reveal further enhancement of the organisation's financial position over the year under review.

Income and Expenditure reveals a surplus of \$54837 for the year under review.

The year provided a lower income base, (down \$276880) due to Task Forces undertaken being smaller in number of applicants processed. Similarly expenses were reduced by \$178536. Smaller task forces, however, meant that costs absorbed a greater percentage of income.

Task forces were undertaken in Woomera (January & June 2001) and

Port Hedland (April & May 2001). A total of 143 primary applications were processed in these task forces as opposed to 276 in two task forces in the preceding financial year.

Provision of \$84146 made to finalise RILC proportion of task force income at 30 June 2000 has been fully accounted for in the current year and liability cleared.

The area greatest increase in expenditure has been in salary costs (+\$73714) brought about by the need to employ additional staff to cater for the number of cases being handled as a result of task forces. This related to both office staff and additional people used on task forces along side our staff.

Local referrals from Villawood have continued to be below planned levels, however, task force cases taken to the RRT have compensated in lost income in this area.

We look forward to obtaining further Tasks Forces over the coming 12 months. Whilst this position is dependent on Government Policy, RACS has sufficient funds in reserve maintain current level of services.

**Sylvia Winton**

**Treasurer**

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## 10. Chairperson's Declaration in respect of Fundraising Appeals

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I, Nigel Dobbie, Chairperson of Refugee Advice Casework Service (Inc) (RACS) declare that in my opinion:

- a. the accounts give a true and fair view of all income and expenditure of RACS with respect to fundraising appeals; and
- b. the provisions of the Charitable Fundraising Act 1991 and the regulations under that Act and the conditions attached to fundraise have been complied with.
- c. the internal controls exercised by RACS are appropriate and effective in accounting for all income received.
- d. no fundraising appeals have been conducted during the 2000-2001 period

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**Nigel Dobbie**  
**Chairperson**

Dated.....19 NOVEMBER 2001.....

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## 11. Statement of the Members of the Management Committee

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The Committee has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the accounts.

The opinion of the Committee, the accompanying accounts as set out in the attached Statement of Income and Expenditure, Balance Sheet and Notes to the accounts:

Present fairly the financial position of the Refugee Advice and Casework Service (Australia) Inc. as at 30 June 2001 and the results of this Association for the year ended on that date.

On the date of this statement, there are reasonable grounds to believe that the Refugee Advice and Casework Service (Australia) Inc. will be able to pay its debts as and when they fall due.

This statement is signed for and on behalf of the Committee by:

.....  
  
**Nigel Dobbie**  
**Chairperson**

Dated.....19 NOVEMBER 2001.....

# John G. Madden & Co.

PUBLIC ACCOUNTANTS

JOHN MADDEN C.P.A.

43 Wonga Road  
Cremorne, Sydney, N.S.W. 2090

Telephone: 9953 1468  
Facsimile: 9953 1238

Mobile: 0411 331 011

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF REFUGEE ADVICE & CASEWORK SERVICE (AUST) INC FOR YEAR ENDED 30 JUNE 2001

### SCOPE

We have audited the financial statements of Refugee Advice & Casework Service (Aust) Inc. for the financial year ended 30 June, 2001 consisting of Income & Expenditure Statement, Balance Sheet and accompanying notes. The Association officers are responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to members and other users.

The financial statements have been prepared for distribution to the members and for the purpose of fulfilling the requirements of the Associations Incorporation Act Victoria and the Charitable Fundraising Act 1991 (NSW).

Our audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of any material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting procedures estimates. These procedures have been undertaken to form an opinion as to whether, in all material aspects, the financial statements are presented fairly in accordance with Australian accounting concepts and standards and statutory requirements so as to present a view which is consistent with our understanding of the financial position and results of operations.

The audit opinion expressed in this report has been formed on the above basis.





## **AUDIT OPINION**

In our opinion, the financial statements of the above organisation are properly drawn up:

1. giving a true and fair view of the state of affairs of the organisation as at 30 June 2001 and of their results for the financial year ended on that date.
2. in accordance with Statement of Accounting Concepts and Applicable Standards and Regulations.
3. confirming that there have been no fundraising appeals conducted during the period under review or funds carried over from previous years on which to account at this audit.
4. the organisation is a reporting entity under AASB 1025
5. the organisation has sufficient reserves to fund its current level of operations.

**JOHN G MADDEN & CO**  
**Public Accountants**



**J.G. MADDEN, CPA**

Dated : 12 November 2001

REFUGEE ADVICE & CASEWORK SERVICE (AUST) INC  
 BALANCE SHEET  
 AS AT 30 JUNE 2001

	Notes	2001 \$	2000 \$
<b>MEMBERS' FUNDS</b>		241149	186312
 <b>CURRENT ASSETS</b>			
Cash at Bank	1	191173	307425
Receivables	2	86910	8844
Deposits	3	7461	6961
<b>Total Current Assets</b>		<u>285544</u>	<u>323230</u>
 <b>NON-CURRENT ASSETS</b>			
Property, Plant & Equipment	4	<u>11358</u>	<u>13150</u>
<b>Total Assets</b>		<u>296902</u>	<u>336380</u>
 <b>CURRENT LIABILITIES</b>			
Accrued Expenses	5	25634	8354
Accounts Payable	6	27614	46720
Provisions	7	2505	94994
<b>Total Liabilities</b>		<u>55753</u>	<u>150068</u>
 <b>NET ASSETS</b>		 <u>241149</u>	 <u>186312</u>

REFUGEE ADVICE AND CASEWORK SERVICE (AUST) INC

**STATEMENT OF INCOME AND EXPENDITURE**

FOR THE YEAR ENDED 30 JUNE 2001

INCOME	2001	2000
	\$	\$
Interest income	9403	2467
Donations	0	110
Grants	91	0
DIMA	347378	630674
Detention Contracts		
DIMA	90500	93088
Community Contracts		
Other	2297	210
	<b>449669</b>	<b>726549</b>
<b>Less Expenses</b>		
Accounting Fees/Audit	6518	5075
Bank Charges/Interest	622	733
Cleaning	1090	0
Conference/Education/Training	862	1215
Depreciation	3893	4736
Dima Fees	28	120
Electricity	436	0
Equipment Rental & Maintenance	1630	1246
Fax & Phone	14381	10823
Furniture & Equipment under \$300	1780	3260
Insurance	1575	1493
Internet	1092	327
Interpreting & Translation	23910	27830
Legal fees	1800	0
Membership	1395	500
Migrant Agents Certificates	436	400
Miscellaneous	3925	703
Printing/Stationery & Photocopying	6117	4865
Postage	1799	1637
Professional Indemnity	1200	1000
Professional Registration	0	1955
Prov. for employee Entitlements	0	5659
Removalists & Storage	0	1296
Rent	23497	23625
Repairs & Maintenance	715	
Salaries	213984	140270
Staff Amenities	1186	19
Subscriptions	2038	1389
Superannuation	17529	9550
Travel Interstate	0	41
Travel Local	1129	2043
Volunteer Expenses	392	23
Withholding Tax	0	587
Workers Compensation	0	957
Port Hedland Expenses	17525	145570
Woomera Expenses	41855	
Derby Expenses	493	174421
<b>TOTAL EXPENSES</b>	<b>394832</b>	<b>573368</b>
<b>NET (DEFICIT)/SURPLUS</b>	<b>54837</b>	<b>153181</b>

**REFUGEE ADVICE & CASEWORK SERVICES (AUST) INC**  
**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR YEAR ENDED 30 JUNE 2001**

**1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

These financial statements are a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Victoria. It has been determined that the Association is a reporting entity under AASB 1025.

The statements have been prepared in accordance with the requirements of the Associations Incorporations Act Victoria and the following Australian Accounting Standards and other mandatory professional reporting requirements:

- AAS 1 Profit and Loss or Other Operating Statements
- AAS 3 Accounting for Income Tax
- AAS 5 Materiality
- AAS 8 Events Occurring After Reporting Date

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in preparation of these financial statements.

**(a) Property, Plant and Equipment**

Fixed assets are brought into account at cost. The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

**(b) Employee Benefits**

Provision is made for any liability for annual leave and long service leave at balance date. Long service leave is accrued in respect of all employees with more than 10 years service. There are no current employees who qualify for long service leave. Contributions are made on behalf of employees to a superannuation fund and are charged as expenses when incurred. There is no other legal obligation to provide benefits to employees on retirement.

**(c) Income Tax**

Refugee Advice & Casework Service (Aust) Inc is a non-profit charitable institution and is therefore exempt from income tax under Sec 23(e) of the Income Tax Assessment Act

**(d) Statement of Income & Expenditure of all Fundraising Appeals**

There have been no fundraising appeals conducted during the term of these financial accounts. Similarly there are no funds carried over from previous years to be accounted for in this financial period.

**REFUGEE ADVICE & CASEWORK SERVICES (AUST) INC**  
**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR YEAR ENDED 30 JUNE 2001**

	2001	2000
<b>2. RECEIVABLES</b>	<b>\$</b>	<b>\$</b>
Debtors	86910	9415
<b>3. DEPOSITS</b>		
Deposit (Rental Lease)	6961	6961
Deposit Electricity	500	0
	<u>7461</u>	<u>6961</u>
<b>4. PROPERTY, PLANT &amp; EQUIPMENT</b>		
Property, Plant & Equipment at cost	25995	23894
Less: Accumulated Depreciation	<u>(14637)</u>	<u>(10744)</u>
	<u>11358</u>	<u>13150</u>
<b>5. ACCRUED EXPENSES</b>		
Australian Taxation Office (Group Tax)	12327	7009
Superannuation	4516	1814
Payroll Deductions		102
GST Liability	8791	0
	<u>25634</u>	<u>8925</u>
<b>6. ACCOUNTS PAYABLE</b>		
Interpreting	27445	46685
Sundry Creditors	169	35
	<u>27614</u>	<u>46720</u>

**REFUGEE ADVICE & CASEWORK SERVICES (AUST) INC**  
**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR YEAR ENDED 30 JUNE 2001**

7. PROVISIONS	2001 \$	2000 \$
provision for Port Hedland/Derby Settlement	0	84146
Provision for Employee Entitlements	<u>2505</u>	<u>10848</u>
	2505	94994

**8. CONTINGENT LIABILITY**

The Refugee Advice & Casework Service (Aust) Inc receives income from DIMA in respect of community and detention contract work. RACS has a continuing legal obligation to its clients to represent them to the conclusion of the stage of their case for which it has been funded (ie either primary or review), regardless of when that may be. At the date of this report, RACS had obligations to a total of 199 such clients.

**9. EVENTS SUBSEQUENT TO BALANCE DATE**

A new 2 year contract to undertaken has been signed to cover detention work in Villawood, Port Hedland, Derby and Woomera until June 2003. Existing contract for processing community applications and for community advice, has been extended until June 2002.

A further tender has been submitted to process detention applications in Maitland, Darwin and Port Augusta should the Government go ahead with these new detention centres. Results of these tenders have not been advised to date.

New interpreters fees being applied for task force work have in effect be doubled. It is proposed to place a submission to DIMA for review of contract amounts in view of the increase in interpreters costs.

**REFUGEE ADVICE & CASEWORK SERVICES (AUST) INC**  
**STATEMENT OF CASH FLOW**  
**FOR YEAR ENDED 30 JUNE 2001**

	\$ 2001	\$ 2000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Receipts	371103	740826
Payments to suppliers & employees	(487355)	(441856)
Net cash used in operating activities	(116252)	298970
Cash at the Beginning of the Financial Year	<u>307425</u>	<u>8455</u>
<b>Cash at the end of the Financial Year</b>	<b>191173</b>	<b>307425</b>

**REFUGEE ADVICE & CASEWORK SERVICES (AUST) INC**  
**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR YEAR ENDED 30 JUNE 2001**

	2001	2000
	\$	\$
<b>1. Reconciliation of Cash</b>		
Cash at Bank	10537	13229
Petty Cash	200	0
Term Deposits	100000	0
Investments: Cash Management	<u>80436</u>	<u>294196</u>
	<u>191173</u>	<u>307425</u>
<b>2. Reconciliation of Net Cash used in operating activities</b>		
Operating Surplus/(Deficit)	54837	153181
Non-cash flows in operating profit/loss		
Depreciation	3893	4736
Provision for Employee Entitlements	(8344)	5659
Provision Derby R.I.L.C.	(84146)	84146
Changes in Assets & Liabilities		
Increase/(Decrease) in Creditors	(19106)	39715
Increase/(Decrease) in Accrued Expenses	17280	4296
(Increase)/Decrease in Receivables	(78566)	14277
(Increase)/Decrease in Fixed Assets	2100	(7040)
	<u>(116252)</u>	<u>298970</u>